



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

March 4, 2025
Public Works Conference Room

ROLL CALL

Present: AJ Westlund, Chair
Pam Pugsley
Tricia Hafner
Marco Levario
Nick Raba

Absent: Jared Burns, Dan Brummer

Staff: Julia Hajduk, City Manager, Bob Parsons, City of Stayton

Guest(s): City Councilor Steve Sims as Parks Board liaison

CALL TO ORDER: Chair Westlund called the meeting to order at 6:04 pm.

PRESENTATIONS / COMMENTS FROM THE PUBLIC:

None; however the guests provided comments throughout the meeting

REVIEW AND APPROVAL OF MINUTES:

Minutes of December 3, 2024, January 7, 2025 and February 4, 2025 approved. Motion made by Tricia Hafner, seconded by Marco Levario and approved 4 to 0.

GENERAL BUSINESS:

- a. Welcome new Board members! – The Board welcomed new member Marco Levario. Julia shared that Jared Burns had a work conflict but would be at the next meeting.
- b. Review and Approve February Parks Report
Bob Parsons provided a summary of work over the last month. The board discussed the tasks mentioned and asked for information about where Riverfront Park area was versus other City property in the vicinity. Julia stated she would provide a map for the Parks Board members.

c. Park Assessments:

i. Review of park assessments to date

There was discussion of the disk golf signs and what the expectation is for costs. The question of whether the goal was to recoup costs or make money. Nick Raba volunteered to look into other disk golf courses to see what they do for comparison.

There was also a question about whether we need signage stating no motorized vehicles are allowed. Julia to follow up and confirm if this is currently a code requirement.

ii. Share observations for Westtown Park and Community Center Park.

Marco Levario provided details of observations of both parks, along with photos. The assessment table was updated to reflect these observations.

iii. Provide recommendations for prioritization for budget process

The board members reviewed the list and determined that all the larger projects identified should be forwarded into the budget. Julia indicated she would work with staff to work those in to the budget request for the upcoming biennial budget and future budget cycles.

d. Receive update on walk guide proposal

This will be carried forward to next meeting due to Dan Brummer being absent

e. Select proposed dates for hiking readiness class(es)

This will be carried forward to next meeting due to Dan Brummer being absent

f. Amendments to include Pool in the Parks and Rec Board's purview

This will be carried forward to next meeting due lack of time to discuss

g. Follow up on status of adopt a park (Lions at Pioneer and Moms club at Northslope)

Julia indicated she found no record of the prior adopt a park sponsors. She recommended that all signs come down and be replaced by a sign in each park that says "Adopt a Park – Your name here" or something to that effect. There was general agreement to that effect.

2. OTHER BUSINESS

- a. Julia shared that the Council decided to forward the Library levy for the May election and was waiting for additional discussion on the Park and Pool levy with the anticipation of putting this on the November 2025 ballot.

3. ADJOURN – The meeting was adjourned at 7:00 pm. The next meeting is scheduled for April 1, 2025 @ 6pm